**J****ob description**

**Accounting Director Job Responsibilities:**

* Oversee preparation of financial statements, including balance sheets, income statements, and cash flow statements.
* Establish customized accounting methods, policies, and principles.
* Ensure accuracy and timeliness in all financial reporting.
* Develop and manage finances of organization employing skill in DataRail software.
* Monitor and develop budget variance for HR, accounting, operations, and marketing departments, as well as individual offices within our organization.
* Assess accounting procedures and systems within industry to enhance efficiency.
* Oversee compliance to regulatory and industry standards.

**Bachelor’s Degree in Accounting or Equivalent, plus two (2) years of experience required.**

**Job Type: 40 hours per week**

**Compensation**: **$139,922 / Year**

**Contact: David Janash, President for information and interview at 594 Broadway, Suite 1004, New York, New York 10012 or via telephone at (917) 915-4504**